

## SUMMER CAMP COUNSELLOR

Do you have a passion for working with children, so they can experience new opportunities, overcome barriers, build positive relationships, and develop confidence and skills for life?

### OUR CLUB

BGC Fort McMurray has been helping young people to discover, develop, and achieve their full potential as adults, citizens, and leaders by engaging them in activities that challenge and enrich their minds, bodies, and spirits and nurture their self-esteem for over 30 years.

### THE OPPORTUNITY

This position is a full-time contract position for the summer months (9-10 weeks from the end of June to the end of August). Reporting directly to the Childcare Programs Manager, Summer Camp Counsellors are responsible for providing leadership, program planning, risk management, behaviour management, and strategic direction in the delivery of our Summer Camp program for children ages 5-12 years.

*Please note there is no vacation available given that this is a contract position.*

### RESPONSIBILITIES

- Develop, plan, supervise, and participate in program activities that promote the social, physical, emotional, and mental well-being of all participants
- Lead by example and promote BGC's vision, mission, and values
- Deliver high quality services through excellent relationships with campers, parents and other BGC team members
- Lead day camp programming: maintain attendance and sign in records, create activity and program plans, distribute program evaluations
- Maintain ratios and always ensure active supervision of campers and volunteers during programming
- Participate in all planning and training sessions held prior to camp sessions
- Work cooperatively with other team members to provide a welcoming, fun, and safe environment for all campers
- Build relationships with children by showing compassion, empathy, and understanding
- Interact with parents/guardians in a positive and respectful manner
- Adhere to all BGC and Alberta Childcare Licensing policies and procedures
- Ensure all necessary safety documents, such as incident reports, are accurately and effectively completed

### QUALIFICATIONS

As our ideal candidate, you are a responsible and enthusiastic individual that has a passion for supporting the positive development of children.

- Students are encouraged to apply (ages 15+)
- Alberta Childcare Certification preferred for ages 18+ (or willingness to complete childcare orientation course upon hire)
- Experience working with children
- Current first aid and CPR level C certification required
- Criminal record with vulnerable sector check is required

- All potential candidates should expect to remain standing and in motion for long periods of time, and to be lifting up to 50lbs

#### **HOURS OF WORK**

- This position is Monday to Friday (9-10 weeks, June-August)
- 40 hours per week.